

# EAST TEXAS BAPTIST UNIVERSITY

## DEPARTMENTAL ACCOUNT

\_\_\_\_\_  
Department

\_\_\_\_\_  
Preferred Account Name

\_\_\_\_\_  
Password (mimimum 9 digits w/following:  
**1 Uppercase letter**  
**1 Number**  
**1 Symbol )**

\_\_\_\_\_  
Departmental Supervisor's Signature

### Accounts Requested:

Login Only

Login and Email Account

By signing below, I accept responsibility and acknowledge that I have read and notified all account users of the following; I have read the "ETBU Computer Network Policies, Procedures, and Regulations" available at:

<https://www.etbu.edu/it/legal/policies-procedures>

and received and read the "Computer Information For New Employees" sheet and certify that I will, to the best of my knowledge and intent, abide by those regulations. I understand that any account assigned to me is for my use only and that **my password is not to be given to other individuals**. I also understand that unauthorized use of any username other than my own may be a violation of Texas State criminal law and that **any unauthorized use will result in the loss of computing privileges and possible disciplinary action or legal prosecution.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### I.T. Use Only

\_\_\_\_\_  
Technician

\_\_\_\_\_  
Date Received