## CURRICULUM CHANGE FORM PROPOSAL FOR NEW MAJOR/MINOR or NEW DEGREE

1. **DEGREE** (indicate new degree or on which existing degree(s) the new major will be offered; if proposing new minor then no degree needs to be selected):

B.A.S.	B.A.	<b>B.B.A.</b>	B.M	B.SB	B.S.E.
M.A.C.	M.A.R.	M.A.C.M.	M.Ed.	M.B.A.	
New Degree:					

- 2. MAJOR or MINOR (if applicable) (name to be used in catalog):
- 3. CIP CODE (A Classification of Instructional Programs (CIP) code must be chosen for the new major or new degree. The CIP code is a required number used for classifying fields of study to allow for tracking and reporting enrollment and graduates by program. To find a CIP code for the new major, go to <u>http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55</u> and choose "Search CIP Codes". This feature will allow you to search key descriptive terms related to the major and review possible codes. Select the CIP code that describes this new major and provide it here. For assistance with this code, you can contact the OIRE.):
- 4. **BACKGROUND INFORMATION AND RATIONALE** (include career paths the new major/degree will support or the new majors the proposed minor will support):
- 5. **BRIEF DESCRIPTION OF MAJOR/MINOR/DEGREE** (description that could be used in publicity brochure):
- 6. CURRICULUM REQUIREMENTS (show the curriculum as it would appear in the catalog using the current catalog format including the general education requirements if applicable):

## 7. FISCAL IMPLICATIONS:

**PERSONNEL** (faculty/staff/student worker):

**RESOURCES** (needed or released, including facilities, supplies, and equipment):

PROJECTED TOTAL COST/SAVINGS OF CHANGE:

## 8. APPROVED BY:

THE DEPARTMENT OF		ON
		(Date)
Department Chair Signature	Date	
THE SCHOOL OF		ON(Date)
School Dean Signature	Date	

DEANS COUNCIL ON \_\_\_\_\_\_(Date)

UNIVERSITY FACULTY ON \_\_\_\_\_\_(Date)

(Date)