



East Texas Baptist University

Application for Employment

Date / /
Month Day Year

Personal Information

Name _____

First
Middle
Last

Email Address _____

Present Address _____

Street
City
State
Zip

Permanent Address _____

Street
City
State
Zip

Phone () - How did you learn of this position? Chronicle of Higher Ed.

Cell Phone () - ETBU Website Other _____

Are you legally authorized to work in the United States? Yes No

(If offered a position, you will be required to complete an Employment Eligibility Verification form (I-9) and produce documentation of your identity and authorization to work).

Employment Desired

Position _____ Date you can start _____

Are you employed now? Yes No If so, may we contact your employer? Yes No

Have you ever applied to ETBU before? Yes No When? _____ Position? _____

Education

	Name and Address	Degree	Graduated	Course or Major
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Post Graduate			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No	

What foreign languages do you speak fluently? _____ Read? _____ Write? _____

Have you ever been convicted of a felony? Yes No If yes, explain _____

What was the conviction for? _____ When and where did conviction occur? _____

U.S. Military Service? Yes No Branch? _____

Are you related, blood or marriage, to any member of ETBU faculty, staff, or Board of Trustees? Yes No

If so, to whom? _____ Relationship? _____

Former Employers (List below last three employers, starting with recent one first.)

Date	Name and Address of Employer	Position	Reason of Leaving
From To			
From To			
From To			

References (Give below the names of three persons not related to you, whom you have known at least one year.)

Name	Address	Business	Phone/E-mail

In case of emergency notify:

Name	Address	Phone No.
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ETBU holds as high priority the integration of faith, learning and living. The University is affiliated with the Baptist General Convention of Texas. We require our employees to committed Christians active in the church of their choice.

Are you presently an active member of a church? Yes No Name of Church _____

Pastor's Name _____ Phone (____) _____ - _____

Please provide a statement of your Christian Faith.

The University, in considering my application for employment, may verify the information set forth on this application and obtain additional information relating to my background. I certify that the information on this application and other documents I provide are correct and I understand that any misrepresentation or omission of any information will result in my disqualification from consideration for employment, or, if employed, my dismissal. I authorize investigation of all statements contained in this application and the application materials. I understand that this application is not a contract, offer, or promise of employment and that if hired I will be able to resign at any time for any reason. Likewise, the University can terminate my employment at any time with cause. I have read, understand, and agree to this statement. The University does not illegally discriminate on the basis of sex, handicap, age, race, color, religion, national or ethnic origin, or veteran status. Under federal law, it may discriminate on the basis of religion in order to fulfill its mission.

Signature _____

Date _____