M|W

MEREDITH WALTER

Use this area to quickly sell yourself, highlight those areas of your qualifications and experience most likely to be of interest to these employers. Keep Your Profile Concise. A profile explains what you have to offer the employer and can help sell your candidacy. A resume profile offers applicants a way to stand out among the hundreds of resumes that companies receive. Even if employers only read your profile, they will still have a clear idea of your unique qualifications.

EXPERIENCE

POSITION TITLE HERE

Company / Location / Date Range

Describe your responsibilities in concise statements led by strong verbs. Focus on those skills and strengths that you possess and that you have identified as being important to your field. Show potential employers exactly how you will fit their position and their company.

* Highlight your most relevant qualifications for the job by listing them first in the job description.
* While it is important to keep descriptions short, adding details and context can help show employers why you'd be a good match for the position.
* Employers want to know what you accomplished. Make it easy for them to see what you've done by using numbers and percentages.
* For example: Successfully expanded market share by 30% through strategic sales initiatives and marketing leadership.
* For example: Negotiated pricing points for customers on a daily basis with changing market conditions resulting in customer annual transportation savings of over $500,000 per year.

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yourwebsite.com

City, State

[youremailhere@gmail.com](mailto:youremailhere@gmail.com)

123.456.7890

EXPERTISE

Attention to Detail

Leadership

Negotiation

Accountability

Risk Management

IT Applications

Business Planning

Resource Management

CONTACT

EDUCATION

MASTER'S DEGREE

Education

University Name

2013 – 2015

BACHELOR OF SCIENCE

Education

University Name

2010 – 2013

MARKETING MANAGER

M|W

MEREDITH WALTER

MARKETING MANAGER

REFERENCE NAME

Reference’s Position

Reference’s Company

123.456.7890

[referenceemail@gmail.com](mailto:referenceemail@gmail.com)

REFERENCE NAME

Reference’s Position

Reference’s Company

123.456.7890

[referenceemail@gmail.com](mailto:referenceemail@gmail.com)

EXPERIENCE CONTINUED

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REFERENCES

TEHNICAL SKILLS

AWARDS

YOUR AWARD HERE

University / Company

Date

YOUR AWARD HERE

University / Company

Date

INTEREST

Photography

Painting

Freelance Writing

Reading

InDesign

Illustrator

Photoshop

MS Excel

MS Power Point

MS Word