New Student Housing Tutorial

Follow the instructions and screenshots below to complete your housing application.



Term Selector

Academic Year 2022-2023

Select 'Apply' beside the term you'd like to apply for.

| Harna Housing Applicat | sion Log Out |
|--|---|
| Health Information and Treatment Authorization Missing Student Notification | Health Information Medical Information If you previously have been or are currently affected by any of the following, please check appropriately. |
| Energency Contact Housing Option | Allengies |
| Personal Details Rom and Meal Preferences Housing Contract Rommate Matching Quadromnian New Student Roommate Selection Application Summary | Anima Cross Desembler Desembler Content Conten |
| | Mgaine |

| Health Information and | Missing Student Notification |
|------------------------|---|
| Mission Chudeat | Missing Student Notification |
| Notification | In compliance with the Missing Student Notification Policy and Procedures established by H.R.4137. Section 488. of the Higher Education Opportunity Act of 2008. It is the policy of East Texas Baptist |
| Emergency Contact | University to actively investigate any report of a missing student who is enrolled at the University. |
| Housing Option | Each resident is informed regarding the Missing Student Notification procedures. Each resident has the option to provide the name and contact number of an individualizi that should be contacted in case of an |
| Personal Details | emergency: Upon determination that a student is missing, the Vice President for Student Engagement w has notified immediately. The individual identified on the Basisterne Hall Student Information form will be |
| Room and Meal | contacted no later than 24 hours after the time the student is determined missing, in accordance with |
| Preferences | official notification procedures established by the University. |
| Housing Contract | For any resident under the age of 18, who is not emancipated, the institution will notify a custodial paren |
| Roommate Matching | or guardian no later than 24 hours after the time that the resident is determined to be missing by the |
| Questionnaire | missing, all possible efforts will be made immediately to locate the student to determine his or her |
| New Student Roommate | condition. |
| Selection | |
| Application Summary | By entering your student ID number below, you are acknowledging and accepting the Missing Student. Policy above: |
| | |
| | |
| | |

| Health Information and | Emergency Contact | |
|-----------------------------------|--|--|
| Treatment Authorization | Please complete both emergency contacts. | |
| Notification | Emergency Contact 1 | |
| Emergency Contact | First Name | |
| Housing Option | Toby | |
| Personal Details | Last Name | |
| Room and Meal | Tiger | |
| Preterences Housing Contract | Email | |
| Roommate Matching | ttiger@etbu.edu | |
| Questionnaire | Home Phone | |
| New Student Roommate Selection | 9039232320 | |
| Application Summary | Work Phone | |
| | NA | |

| Home Housing Applicat | Log Out |
|-------------------------|--|
| Health Information and | Housing Option |
| Treatment Authorization | Housing Guidelines: |
| Missing Student | |
| Notification | All single students under the age of 21 are required to live on campus unless living with a parent within commuting distance. (Commuting distance must be within 60 miles of Marshall) |
| Emergency Contact | Production and the All All All And the All And the All All All All All All All All All Al |
| Housing Option | Single students ages 21-23 who do not use within commuting distance with a parent who choose to live off campus are not eligible to receive any ETBU scholarships. |
| Personal Details | Single students age 24 and older are not required to live on campus. However, limited campus housing is provided based on availability. |
| Room and Meal | |
| Preferences | Please select whether or not you plan to live on or off campus. |
| Housing Contract | Housing Affirmation |
| Roommate Matching | Request to Live On Campus |
| Questionnaire | |
| New Student Roommate | |
| Selection | |
| Application Summary | Save & Continue |

| E Home Housin | Application Leg Out |
|---|--|
| Health Informatic Treatment Autho Missing Student Notification | and Personal Details Information below is from our SIS. If any details are incorrect, please update this information in your Campus Connect account under the "Student Into" drop down tab and selecting "Demographic Data". |
| Contraction Contraction | ct First Name Toby |
| Housing Option | Last Name |
| Personal Details | Tiger |
| Preferences | Date of Birth 8/11/2003 |
| Housing Contract Roommate Match | Student ID Number ing 12345 |
| Questionnaire New Student Ro Selection | Gender mmate Female |
| Application Sum | NPY Accommodation Information |

Step 5

Complete the 'Health Information' page by check the appropriate boxes and listing any additional medical information. To proceed, select 'Save & Continue' at the bottom of the page.

Step 6

Read and complete the 'Missing Student Notification' page by entering your Student ID number at the bottom of the page. To proceed, select 'Save & Continue' at the bottom of the page.

Step 7

Complete the 'Emergency Contact' page by providing emergency contact information for two individuals. To proceed, select 'Save & Continue' at the bottom of the page.

Step 8

Complete the 'Housing Option' page by selecting the appropriate drop down option in order to request to live on or off campus. To proceed, select 'Save & Continue' at the bottom of the page.

Step 9

Complete the 'Personal Details' page by verifying personal details and completing accommodation information . To proceed, select 'Save & Continue' at the bottom of the page.

| | Home Housing Applica | rian | | Log Out | |
|---|--|---------------------|--|--|--|
| 2 | Health Information and Treatment Authorization Missing Student Notification | Room and Meal Pro | to the right to add up to three Reside | nce Hall preferences. | |
| 9 | Emergency Contact | | | 1 dd Burlewine | |
| 0 | Housing Option | | | | |
| 0 | Personal Details | Order | Room Preference | Deloto | |
| • | Room and Meal Preferences | 1 | Centennial v | Delete | |
| • | Housing Contract Roommate Matching Questionnaire | 2 | Please Select v | Delete | |
| • | New Student Roommate Selection | | | You can add 1 more preferences. | |
| • | Application Summary | Meal Plan Selection | • | | |
| | | | New Studen Reomante Several | Macal Plan Selection Choose a meet plan. After your select you would be to request a med plan dicases. At doe mod plans to yo dicases at doe meet plans to yo dicaset as doe mod plans to yo dicaset as doe med plans. Subarten region ductors ensiging in these. Crossas. Unimited remulp plans Subarten region outside of these requirements, the min Meet Plan Name | The test and it may preference, and the test method press present preference of the test present present present preference of the the test present present present present pre- tor the test present present present pre- tor the test present present pre- tor test present present present pre- tor test pre- tor t |
| | | | | Unlimited Meal Plan (\$300 Plex Do | llars) \$2.445 |
| | | | | 14 Meal Plan (\$300 Flex) | \$2.245 |
| | | | | Pall 2022: 14 Meal Plan (\$300 Flax) | - |

Step 10

Complete the 'Room and Meal Preferences' by selecting your top two building preferences and the meal plan you would like to have for the academic year. To proceed, select 'Save & Continue' at the bottom of the page.

| e able to proceed v | vith the Housing A | Application process u | intil your proxy si | ignature is | |
|---------------------|--|---|---|--|---|
| Last Name | Email | Relationship | Expiry Date | Completed Date | |
| | | | | | |
| | | | | | |
| | Proxy Fo | rm | | | |
| | Please co Your pare The detai Name First | mplete the below nt/legal guardian Is they enter must | form with your will then receiv match what yo | parent/legal guar e an email asking w enter below. | dian's information. them to fill out the |
| | | | Φ | | |
| | Name Last | | | | |
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Proxy Agreement

If you are under the age of 18 you will need to complete the 'Proxy Agreement' page by selecting 'add' and filling in your parent/ legal guardian's information. Your parent/ legal guardian will receive an email directing them to sign your housing contract by entering their information. Once your parent/ legal guardian has completed the proxy form, you will be able to proceed to step 11 by select 'Save & Continue' at the bottom of the page.

| Health Information and | Housing Contract |
|-------------------------|---|
| Treatment Authorization | 1. PARTIES AND AGREEMENTS: |
| Missing Student | A. This Housing License Agreement ("License Agreement") is an agreement between East Texas Bag |
| Notification | University, hereinafter referred to as the "University", and the student. If the student is under 18 year |
| Emergency Contact | age, the License Agreement is also an agreement between the University and her/his parent(s), guardian(s), or other guarantor(s). The student must be enrolled full-time (minimum 12 undergradua |
| Housing Option | 6 graduate hours) at the University in order to live in residential facilities. The student agrees to acce and abide by the rules and regulations of the residential facility to which sithe is assigned. |
| Personal Details | B. This License Agreement is personal and does not convey a legal interest in real property. This Lice Agreement may not be assigned to any person or entity, nor to any other University department, |
| Room and Meal | organization or person. The student's assigned space may not be sublet or otherwise placed in occup |
| Preferences | control, or care of another person or entity. Only those persons listed on the housing assignment ma reside in the assigned space. Students may occupy the assigned space for residential purposes only. |
| Housing Contract | uses are in violation of this agreement and University policy, and may result in termination of the lice |
| Roommate Matching | agreement and/or disciplinary action. |
| Questionnaire | 2. DEFINITIONS: On campus living encompasses two distinct living arrangements, both addressed in |
| New Student Roommate | License Agreement |
| Selection | A. "Residence Halls" refers to the following facilities: Centennial Hall, Fry Hall, Linebery Hall, Ornela Device Halls" refers to the following facilities: Centennial Hall, Fry Hall, Linebery Hall, Ornela |
| Application Summary | Residentias Lenter, inspec housing Lomplex, and University Apartments. B. "Other Student Housing" refers to University Park and Oaks on Grove. |

Step 11

Read and complete the 'Housing Contract' page by entering your Student ID number at the bottom of the page. Then, select 'Save & Continue.'

| Health Information and Treatment Authorization Missing Student Notification | Roommate Matching Questionnaire This is your Standard Profile. Use this page to setup your profile types which will be used for matchi with a potential roommate. |
|--|---|
| Emergency Contact | Living Preferences |
| | Sleep Habits: |
| Housing Uption | Bed early/ Rise late ~ |
| Personal Details Room and Meal Preferences | How often do you clean your living space? |
| | Once or twice a month ~ |
| Housing Contract | What temperature do prefer your living space? |
| Roommate Matching | 72 or above ~ |
| Questionnaire New Student Roommate | When do you prefer to study? |
| Selection | Afternoon (12PM-5PM) ~ |
| Application Summary | Which best describes your style of housekeeping? |
| | Moderate ~ |

Step 12

Complete the 'Roommate Matching Questionnaire' page by using the drop down arrows to select what best describes your living preferences, you will also have the option to submit on campus involvement and a personal description. This information will be used to match you with potential roommates or for other ETBU students to look you up in the roommate search. Fill out as much (or little) as you'd like, and then select 'Save & Continue.'

Step 13

Complete the 'New Student Roommate Selection' page by following the instructions on the 'New Student Roommate Group Tutorial' link on our website. This page is not required if you do not have any roommate request. To proceed, select 'Save & Continue' at the bottom of the page.

Step 14

To complete your application, select 'Complete Application' at the bottom of the 'Application Summary' page! After submitting your application, you will still be able to come back and edit your roommate group until housing assignments are made.

If you have any questions, contact our office. Reslife@etbu.edu (903)923-2321



New Student Roommate Selection

Welcome to the roommate selection page!

If you already know of other students you would like to live with for the 2022-2023 academic year, you can add them to your roommate group on this page.

Creating your own roommate group is not required, but we highly encourage you to explore some of the other ETBU Tiger profiles for potential roommate matches.

PLEASE NOTE: If your roommate has not started this application, you will NOT be able to find them in the StarRez system. You will need to make sure your desired roommate starts this application before adding them to your roommate arous.

Being in the same roommate group is the only way to request a roommate

Complete Application

Reommate request are not guaranteed. Roommate request are granted first come, first serve based on available space. If this application is not completed by June 8, 2022 chances of roommate request being granted drop significantly.

Ways to search for roommate

Know
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 Constant and Act