

## Semi-Monthly Timesheet Information

**2018**

Timesheet Due Dates (By 10:00 am)	1. Actual Time Worked (For days previously estimated)	4. Actual Time Worked (Current Pay Period)	5. Estimated Hours	
			Hours	Dates
January 9	December 19-31	January 1-8	40	(January 9-15)
January 25	January 9-15	January 16-24	40	(January 25-31)
February 9	January 25-31	February 1-8	40	(February 9-15)
February 22	February 9-15	February 16-21	40	(February 22-28)
March 8	February 22-28	March 1-7	48	(March 8-15)
March 26	March 8-15	March 16-25	40	(March 26-31)
April 9	March 26-31	April 1-8	40	(April 9-15)
April 24	April 9-15	April 16-23	40	(April 24-30)
May 9	April 24-30	May 1-8	40	(May 9-15)
May 24	May 9-15	May 16-23	48	(May 24-31)
June 1`	May 24-31			
June 11		June 1-10	40	(June 11-15)
June 25	June 11-15	June 16-24	40	(June 25-30)
July 9	June 25-30	July 1-8	40	(July 9-15)
July 25	July 9-15	July 16-24	40	(July 25-31)
August 9	July 25-31	August 1-8	40	(August 9-15)
August 27	August 9-15	August 16-26	40	(August 27-31)
September 10	August 27-31	September 1-9	40	(September 10-15)
September 24	September 10-15	September 16-23	40	(September 24-30)
October 9	September 24-30	October 1-8	40	(October 9-15)
October 25	October 9-15	October 16-24	40	(October 25-31)
November 8	October 25-31	November 1-7	48	(November 8-15)
November 26	November 8-15	November 16-25	40	(November 26-30)
December 10	November 26-30	December 1-9	40	(December 10-15)
December 19	December 10-15	December 16-18	72	(December 19-31)