

## Semi-Monthly Timesheet Information

**2017**

Timesheet Due Dates (By 10:00 am)	1. Actual Time Worked (For days previously estimated)	4. Actual Time Worked (Current Pay Period)	5. Estimated Hours	
			Hours	Dates
January 9	December 20-31	January 1-8	40	(January 9-15)
January 25	January 9-15	January 16-24	40	(January 25-31)
February 9	January 25-31	February 1-8	40	(February 9-15)
February 22	February 9-15	February 16-21	40	(February 22-28)
March 9	February 22-28	March 1-8	40	(March 9-15)
March 27	March 9-15	March 16-26	40	(March 27-31)
April 10	March 27-31	April 1-9	40	(April 10-15)
April 24	April 10-15	April 16-23	40	(April 24-30)
May 9	April 24-30	May 1-8	40	(May 9-15)
May 24	May 9-15	May 16-23	48	(May 24-31)
June 1`	May 24-31			
June 9		June 1-8	40	(June 9-15)
June 26	June 9-15	June 16-25	40	(June 26-30)
July 10	June 26-30	July 1-9	40	(July 10-15)
July 25	July 10-15	July 16-24	40	(July 25-31)
August 9	July 25-31	August 1-8	40	(August 9-15)
August 25	August 9-15	August 16-24	40	(August 25-31)
September 11	August 25-31	September 1-10	40	(September 11-15)
September 25	September 11-15	September 16-24	40	(September 25-30)
October 9	September 25-30	October 1-8	40	(October 9-15)
October 25	October 9-15	October 16-24	40	(October 25-31)
November 9	October 25-31	November 1-8	40	(November 9-15)
November 21	November 9-15	November 16-20	64	(November 21-30)
December 11	November 21-30	December 1-10	40	(December 11-15)
December 20	December 11-15	December 16-19	64	(December 20-31)