SUBJECT: EMERGENCY PREPAREDNESS

POLICY STATEMENT

It is the policy of East Texas Baptist University to provide its students and employees with a plan of action to ensure preparedness for an emergency or disaster on or near the University campus.

FACTS OF INTEREST

EMERGENCY PREPAREDNESS PLAN - To provide instructions for dealing with a variety of emergencies, an Emergency Preparedness Plan shall be written and published. The plan shall include:

1. Evacuations and non-evacuation procedures including methods for notifying every building on campus of a tornado or other emergency situations;

2. An officially designated Command Group made of University employees who will serve as a decision-making and directive-issuing body for the entire East Texas Baptist University campus in emergency situations. However, the Director of Campus Safety will act with authority to implement a plan for coping with imminent danger, such as an approaching tornado, bomb threat, or other violence or potential violence;

3. The command Group will inform the entire campus population of any plan of action chosen to deal with emergency situations; and,

4. Only the President or his designee will release information to the media regarding personal injury or resolution of an emergency situation.

PROCEDURES

Specifics of the Emergency Preparedness Plan will be on file in the Office of the Vice President for Administration and Finance.

Contact for Interpretation: Vice President for Administration and Finance

This Policy statement supersedes all previous policy statements on this subject.