



# East Texas Baptist University

## Application for Employment

Please use Adobe Reader or Acrobat to complete this form

Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

### Personal Information

Name \_\_\_\_\_  
Last First Middle

Email Address \_\_\_\_\_

Present Address \_\_\_\_\_  
Street City State Zip

Permanent Address \_\_\_\_\_  
Street City State Zip

Phone (\_\_\_\_)\_\_\_\_ - \_\_\_\_\_

How did you learn of the position?  Chronicle of Higher Education

ETBU Website

Other \_\_\_\_\_

Cell Phone (\_\_\_\_)\_\_\_\_ - \_\_\_\_\_

### Employment Desired

Position \_\_\_\_\_ Date you can start \_\_\_\_\_

Are you employed now?  Yes  No

If so, may we contact your present employer?  Yes  No

Have you ever applied to ETBU before?  Yes  No When? \_\_\_\_\_ Position? \_\_\_\_\_

### Education

	Name and Address	Degree	Graduated	Course or Major
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Post Graduate			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No	

What foreign languages do you speak fluently? \_\_\_\_\_ Read? \_\_\_\_\_ Write? \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No If yes, explain \_\_\_\_\_

What was conviction for? \_\_\_\_\_ When and where did conviction occur? \_\_\_\_\_

U.S. Military Service?  Yes  No Branch? \_\_\_\_\_

Are you related, blood or marriage, to any member of ETBU faculty, staff, or Board of Trustees?  Yes  No

If so, whom? \_\_\_\_\_ Relationship \_\_\_\_\_

**Former Employers** (List below last three employers, starting with the most recent one first.)

Date	Name and Address of Employer	Position	Reason for Leaving
From To			
From To			
From To			

**References** (Give below the names of three persons not related to you, whom you have known at least one year.)

Name	Address	Business	Phone/E-mail

**In case of emergency notify:**

NAME	ADDRESS	PHONE NO.
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ETBU holds as a high priority the integration of faith, learning, and living. The University is affiliated with the Baptist General Convention of Texas. We require our employees to be committed Christians active in the church of their choice.

Are you presently an active member of a church?  Yes  No Name of Church \_\_\_\_\_

Pastor's Name \_\_\_\_\_ Phone number (\_\_\_\_\_) \_\_\_\_\_

Please provide a statement of your Christian faith.

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*The University, in considering my application for employment, may verify the information set forth on this application and obtain additional information relating to my background. I certify that the information on this application and other documents I provide are correct and I understand that any misrepresentation or omission of any information will result in my disqualification from consideration for employment, or, if employed, my dismissal. I authorize investigation of all statements contained in this application and the application materials. I understand that this application is not a contract, offer, or promise of employment and that if hired I will be able to resign at any time for any reason. Likewise, the University can terminate my employment at any time with cause. I have read, understand, and agree to this statement. The University does not illegally discriminate on the basis of sex, handicap, age, race, color, religion, national or ethnic origin, or veteran status. Under federal law, it may discriminate on the basis of religion in order to fulfill its mission.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Submit**