East Texas Baptist University
Athletic Training Education Program

Guidelines for Acceptance of Transfer Courses

As stated in the University Catalog, transfer students will be evaluated on an individual basis in reference to the major courses. In order for the Director of the Athletic Training Education Program to make a decision concerning the adequacy of transfer courses to be counted within the major, students are required to provide copies of course descriptions as well as course syllabi. These documents will be evaluated to determine if competencies and proficiencies instructed in the major courses were also instructed in the courses being transferred. Acceptance by the ETBU registrar does not constitute acceptance by the Athletic Training Education Program Director. Courses not accepted by the program director will be counted on your transcript as elective hours.

Please list below all courses you wish to transfer for major course listings.

Transfer Course (Dept., Section, Title)	**ETBU Equivalent**
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Have course descriptions for each course listed above been submitted? Yes No

If No, which course descriptions are needed?_____

_____

Have course syllabi for each course listed above been submitted? Yes No

If No, which course syllabi are needed? _____

_____

Do all courses meet specified competencies / proficiencies requirements? Yes No

If No, which courses will not be allowed to fulfill major requirements? _____

_____

My signature below constitutes agreement with the decision of the program director. I understand that I will be expected to enroll in the courses for which specifications were not met.

_____ _____

Student Signature Date ATEP Director Signature Date